



Thursday 15th September 2016

As Salmau alaykum wa Rahmatuallahi wa Barakatuh

Dear Parents/Guardians,

Welcome Back! We are incredibly excited to begin our new academic year 2016 - 2017 here at Al-Muntada Primary! This promises to be a year filled with golden opportunities for all of our pupils as we strive to find ways that we can be even better than we have before. We embark on this journey with a pledge to you, our pupils and parents, that this will be a year of engaging, meaningful and rigorous work in our classrooms, combined with special events and extracurricular clubs and activities like our performing arts group “Muslim Choir”, residential trip and much, much, more!

As we welcome all our pupils and parents to the school especially our new pupils and parents; we pray that this will be a rewarding and fruitful year for us all Ameen.

I would like to take this opportunity to remind parents regarding some important dates, policies and other information:

- **School Opening Times:** The school gates open at 7.30pm for parents to wait in the playground with their child/ren. School starts at 8am with dua’s in the gym. School assembly starts at 8.15am. Pupils marked in the register after 8.15am will be marked in as late. Pupils for nursery and reception should be taken straight to their classroom at 8am.
- **School Closing Times:** The school gates open at 2.55pm to allow parents to wait in the playground for their child/ren. School dismisses pupils at 3.20pm on MONDAYS, TUESDAYS and THURSDAYS and 3.00pm on WEDNESDAYS and FRIDAYS. Years 1 – 6 are brought into the playground however, Nursery and Reception classes need to be collected **from** their classrooms.
- **Punctuality and Attendance:** At Al Muntada Primary School we recognise that attending school regularly and on time has a positive impact on learning, progress and therefore the best life chances for our students. Excellent attendance and punctuality is the key for our student’s success. Therefore, we must ensure that attendance and punctuality are the highest they possibly can be in order to prepare our students for their future adult life. In line with the Government and Local Authority Guidelines, we expect all our students to maintain an attendance level of 95% and above. It is the responsibility of everyone in our school community – parents, staff, students and governors to ensure they achieve this. Therefore, we monitor and review the attendance of all our students constantly.

We have a very stringent Lateness Policy where, after certain procedures we will have no option but to report to the local authorities.

If a child is unable to come in for whatever reason it is the responsibility of the parent/guardian to call the school and inform them on the same day before 9:30 am. If notification is given then this will be considered as Authorised Absence otherwise Unauthorised.

- **School Texting Service:** Please ensure that you update your contact details with the school secretary. The school has a texting service which is used to inform all parents of important news.
- **Cool Milk Service:** The school is registered with Cool Milk service which provides free milk to under 5's as legally required. If your child is over 5 you can also benefit from this service by registering privately with Cool Milk.
 1. Register your child online at www.coolmilk.com/register or pick up a registration form from reception and return it to FREEPOST COOL MILK (no other details required).
 2. Milk usually costs around just £15 a term. By registering online, you'll be able to make a payment straightaway. If however, you return a registration form by post we will send you a payment request. If your payment is received by 5pm on a Tuesday, your child will receive milk the following week.
 3. Your child will start to gain all the nutritional benefits from a daily serving of chilled milk in the classroom.
- **School Calendar:** The new school calendar is available on our school website and a copy can be obtained from the school office.
- **School Lunches:** The school lunches cost £2.60 per meal this year and payment must be made on our online lunch system called parentpay. Parents can obtain their username and password for their child/rens parentpay account from Ms Aneesa our school secretary. Once the school lunch menu is confirmed it will be available on our website www.almuntadaschool.org.

NB: We have one set meal a day, if your child cannot have one of the meals due to medical reasons we advise that the child is given a pack lunch as at present we cannot accommodate for it. All school meals come with a drink.

The school supports a healthy eating policy and pupils are not allowed any fizzy drinks, chocolates or crisps for snacks or lunches. All pupils are to bring in a snack for break time.

- **Hifdh Class:** Our school is planning to start a Hifdh class in the mornings before school with our renowned Sheikh Shoeib Ally between 7 am- 8am along with a breakfast club. We would like parents to register their interest with the school secretary as places are limited. Places will be subject to first come first serve basis.



- **Parking:** Parking outside the school premises is restricted. Parking restrictions apply between 9am-5pm. Please ensure that you park sensibly both in the mornings drop off and afternoon collections, and not outside the school gate (which is a fire exit).
- **Uniform:**

Boys: Burgundy Jumper Blue long sleeved shirt Grey Trousers Smart Black Shoes (No laces)	Girls: Burgundy Cardigan Blue long sleeved shirt Grey Tunic or Jilbab for Key Stages 2 girls Grey tights/leggings Grey hijab for Key Stages 1 and 2 Smart black shoes (NO HEELS) (No jewellery exception studs)	PE: Blue polo shirt for boys and long tops for girls covering their bottoms to be dressed modestly Navy track suit bottoms Black Running trainers or plimsolls For swimming – pupils are asked to dress modestly with whatever they feel comfortable with.
---	--	---

NB: Clothing should not contain any logos or designer names. We do not sell uniform with exception of hijabs for £3 in the secretary’s office. The school uniform can be purchased from SCHOOL UNIFORM DIRECT at 343 North End Road Fulham SW6 1NN (020 7610 0551) alternatively it can be purchased from any supermarket or department store. Uniform for Nursery is only compulsory on Mondays and Thursday, however it is highly recommend on all days. Also, there is some flexibility for Nursery class uniform such as pupils do not need to wear long sleeved shirts and can wear a polo shirt instead.

- **PTA (Parent Teacher Association):** As we start the new academic year we would like to start our PTA again. We would like to give new parents the opportunity to join and participate in the PTA. Our head of PTA Sr Batool will co-ordinate nominations and the election for our PTA memberships. Please register your interest with the school secretary in the mean time. We would like brothers to come forward with their input this year.
- **Tuck Shop:** We will be resuming our School Tuck Shop from Friday 23rd September 2016. It will run after school every Friday 3.00 -3.30pm. The funds from the tuck shop are used to help fund resources and small projects for the school. Please support our tuck shop and give your child/ren some money for some healthy snacks.
- **School Choir:** Auditions will be taking place for pupils on Thursday 22nd September 2016 between 3.00pm-3.20pm in the ICT room. Places are limited and will be subject to first come first serve basis. Please ensure your child practises a Nasheed to sing on the day.
- **Swimming:** We will be resuming our Key Stage 2 swimming commencing Friday 23rd September 2016. Information is to follow.
- **Nursery:** Last but not least, in October this year, we are proud to announce that we will be opening a Nursery. Free funding is available for part time nursery and the school also offers a full time option. Further information is available from our school office and our website. Please do advertise our new venture to close family and friends and help us make it a success.



Improving Life Chances

Creating Opportunities

Serving Humanity



Please continue to regularly view our website for updates www.almuntadaschool.org.org and don't forget to like and subscribe to our Facebook Page on www.Facebook.com/almuntadaprimary.

May Allah accept our efforts towards building our Future Community – our Muslim Ummah. Aameen

Jazakum Allahu khairan

Anjum T Qazi

Deputy Head